

# ASIA AND THE PACIFIC WOMEN JUDGES NETWORK INAUGURAL Regional Convening

## LOGISTICS NOTE

**16-18 November | Montathip 1 (Lobby Floor), Anantara Siam Bangkok Hotel, Thailand**

Organized by UNDP and the Asian Development Bank

### Introduction

Building on national consultations and regional dialogue conducted in 2025, the UNDP and ADB have supported the establishment of the Asia and the Pacific Women Judges Network (APWJN) as a judge-led regional platform to advance women's judicial leadership, peer exchange, institutional learning and judicial reform. The APWJN Inaugural Regional Convening marks the first milestone of the transition towards a judge-led network; it is the first opportunity for APWJN Advisors to meet in person, together with a broader group of women judges.

The APWJN Inaugural Regional Convening is scheduled for 16-18 November 2026 in Bangkok, Thailand. The event will bring together approximately 25-30 women judges from across Asia and the Pacific, including members of the APWJN Advisory Committee, senior and emerging judicial leaders, and selected development partners. The Convening will serve not only as a substantive judicial leadership forum, but also as an anchor for the Network's future cycle of peer exchange, leadership development, mentoring, subregional cooperation and nationally lead follow-up based on priority actions identified for 2027. **To register for the Convening, please fill in the form [here](#).**

### Venue Information

The Anantara Siam Hotel is conveniently located next to Exit 4 of Ratchadamri Skytrain Station. It is a seven-minute walk from Central World and Gaysorn village, two of the largest department stores in Thailand. Other luxury department stores nearby include Siam Paragon, Central Chidlom, and Central Embassy.

For more information, the hotel's website is accessible [here](#).

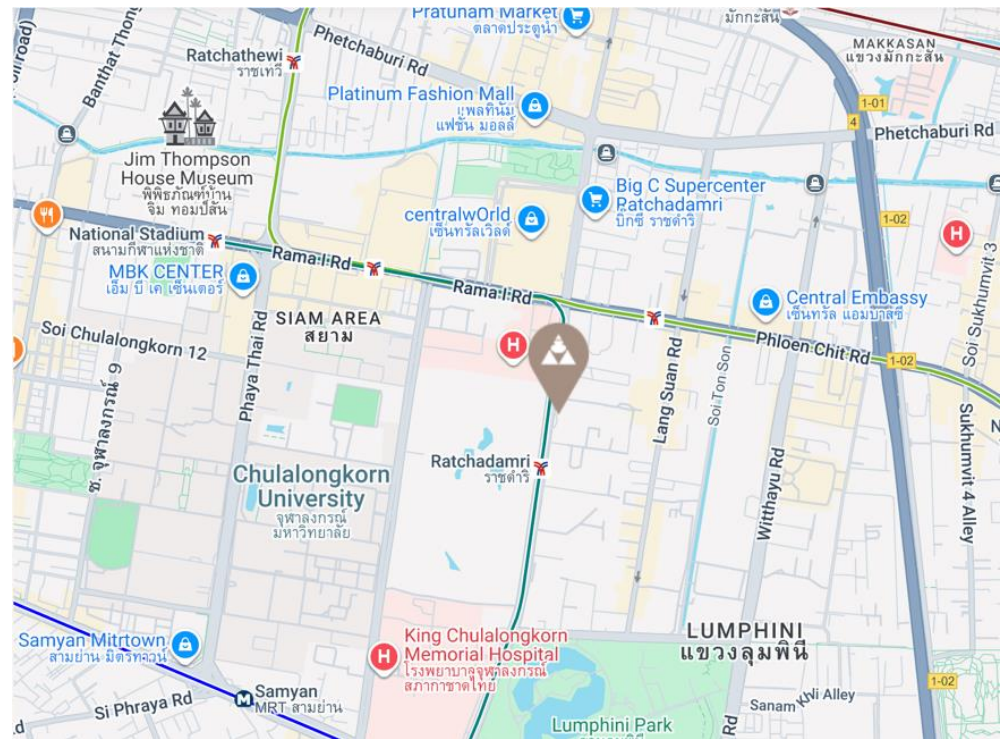
## Anantara Siam

Address:

155 Rajadamri Road,  
Bangkok 10330, Thailand

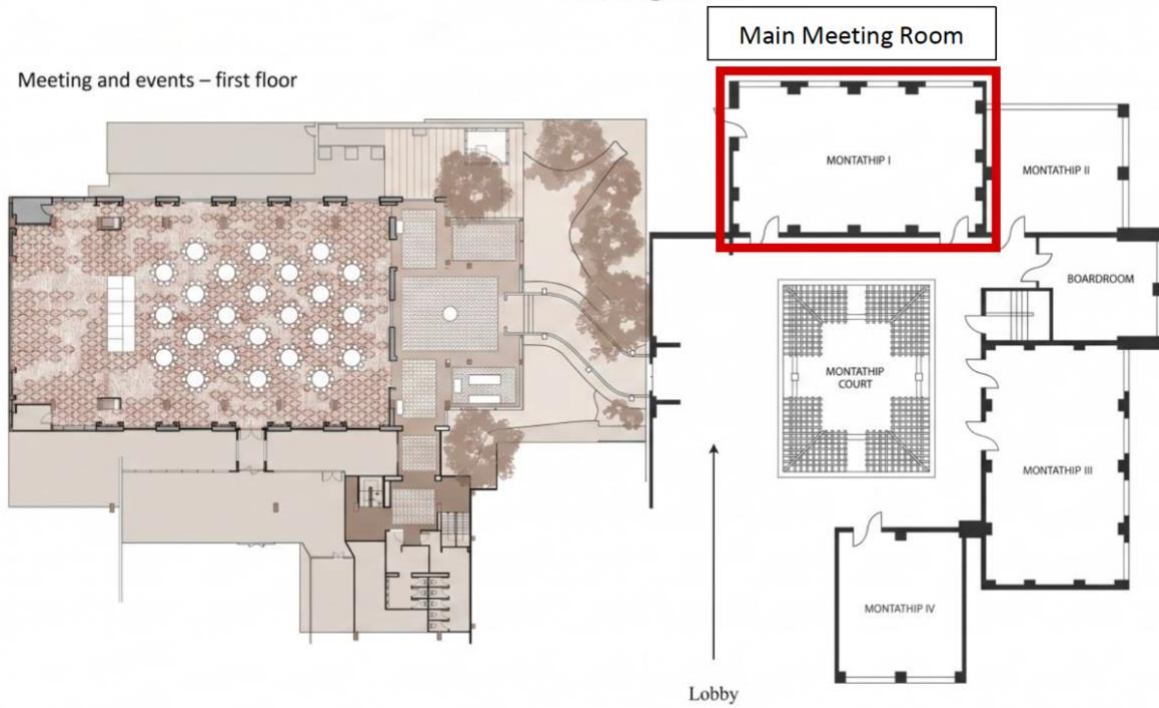
Tel: +662 126 8866 |

[siam@anantara.com](mailto:siam@anantara.com)



## Meeting Room

Meeting and events – first floor



## Visa Requirements

### General and Visa Information

Invited participants and resource persons traveling to Thailand are requested to check with the nearest Royal Thai Embassy and to secure the visa in advance via [Official Website of Thailand Electronic Visa](#). In general, foreign visitors will require a visa to enter Thailand, unless they satisfy the criteria for an exemption. For the latest regulations and general information on entry into Thailand, participants are advised to visit the [Department of Consular Affairs website](#). A list of Thai Embassies is available at [www.thaiembassy.org](http://www.thaiembassy.org). Should participants have any questions, it is advised that the participant contact their nearest Thai Embassy directly. If there are any further issues, participants may also contact the organizing team (see Contact List).

Please note that travelers using a UNLP are required to obtain an entry visa prior to arrival. Possession of a UNLP does not exempt travelers from visa requirements. ***Failure to comply with Thailand's visa regulations may result in refusal of entry.***

### Mandatory Immigration Requirement

Starting May 1, 2025, Thailand has launched the Thailand Digital Arrival Card (TDAC), an online immigration system. This new digital system aims to enhance efficiency, reduce processing times, and simplify entry procedures for international travelers. The Thailand Digital Arrival Card (TDAC) is designed to streamline immigration procedures by allowing travelers to submit their information online before arriving in the country. ***All Non-Thai nationals entering the Kingdom of Thailand***, regardless of their mode of transportation including land, sea and air, ***must complete a Thailand Digital Arrival Card (TDAC) within 3 days or 72 hours before travel.***

Please register for the TDAC, which is free of charge: [Official Thailand Digital Arrival Card \(TDAC\)](#)

## Air Ticket, Daily Subsistence Allowance (DSA) and Terminal Expenses

The organizers will cover the cost of the meeting package at the hotel. A portion of the daily subsistence allowance (DSA) and terminal expenses for the duration of the stay in Bangkok will also be provided. Please note that the amount may vary in accordance with ICSC-mandated DSA rates.

The DSA can be used to cover accommodation costs, meals, and other incidental expenses. The participant oversees the management of their own pool of allowance, which should be allocated carefully throughout the three full days. As the **lunch meals have been covered** by the organizers during their mission days, **lunch over the two days (16-17 November)** will be deducted from the DSA.

Participants may receive up to four terminal allowances, totaling USD 252 (USD 63 x 4 legs). This includes two terminal allowances for airport transfers in Bangkok and two for the duty station or country of origin.

### Airport transfers:

- **Airport to hotel:** Upon your arrival at Suvarnabhumi or Don Mueang airports, please follow the signs for taxis. There are kiosks that issue a number corresponding to a parking spot. Proceed to the designated parking spot to wait for your taxi once you have received a ticket from the electronic kiosk. Most taxi drivers know major hotels.
- **Using transportation applications:** Transportation applications such as Grab, Lineman, and Cabb are available in Thailand. Payments can be made in cash, by credit card, or via digital wallets, i.e. Alipay, LINE Pay and Kakao Pay.
- **Hotel to airport:** If you are leaving directly from the hotel, you can request that the concierge hail a taxi for you.

The estimated one-leg terminal expense to the event venue ranges between THB 400–600, depending on traffic. Factors may include:

- THB 50 airport surcharge
- THB 75 expressway tolls
- Metered fare

Please note:

- Taxi drivers generally do not accept foreign currency or credit cards.
- During peak hours, taxi queues may take up to 90 minutes.

Please allow **at least an hour of travel time** to reach the airport. Traffic may be particularly congested during rush hours in the morning (06.30-09.30) and after working hours (16.30-19.30).

## Accommodation

Hotels, located relatively close to the event venue or by mass-transit routes, may be used by participants, should they choose to. The following hotels are located at a walking distance from the venue are encouraged to reduce participants' local travel emissions and their exposure to traffic:

- [Anantara Siam Bangkok](#)
- [Grande Centre Point Prestige Bangkok](#)
- [Courtyard by Marriott Bangkok](#)
- [Hansar Bangkok All Suite Luxury Hotel](#)

**Participants are responsible for booking their own rooms** and are requested to contact the hotel well in advance. Any cancellations, postponements or other changes should be reported to the hotel. Rooms not occupied may be charged to the participants as per the hotel's policies.

Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet usage, business center usage, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

## Telephone and Sims

Prior to departure, please check with your telco service provider about a partner agreement with a Thai provider for roaming services. Alternatively, upon arrival in Bangkok, you will find local telco providers with booths at the airports where you can purchase Thai SIM cards with various data and call packages. E-SIMs are also available for purchase on apps, such as Klook.

## Dress code

Over the course of the week, feel free to dress according to what you feel comfortable. Bangkok's climate is tropical and humid year-round. Variation throughout the day is minimal with low temperatures around 24°C and highs of 33°C, although it can be chilly inside with the air conditioning. Please pack light and comfortable clothing and remember to drink plenty of water to stay hydrated.

The dress code for the conference is formal. You are welcome to come in traditional dress if you wish.

## Local Context

**Language:** Thai; however, most locals can converse in English.

**Time zone:** Indochina Time, UTC+7

**Currency: Thai Baht (THB)** is the local currency. As of 15 September 2026, the UN exchange rate is USD 1 = THB [33.02]. Currency exchange services are available at airports, banks, and Bureau de Change locations. Major credit cards (Visa, Mastercard) are widely accepted, though cash is preferred for small vendors.

The following notes are denominations of 20, 50, 100, 500, 1000 baht.



**Thai Plug/ Adapter:** 220V (50Hz). Use of universal travel adapters is advised.



### Hospitals:

Bangkok offers several reputable hospitals with international services and multi-lingual patient support, including:

- [King Chulalongkorn Memorial Hospital \(closest to venue\)](#)
  - 1873 Rama IV Rd, Pathum Wan, Bangkok 10330
  - +66 (0)2 256 4000
- [Bumrungrad International Hospital](#)
  - 33 Soi Sukhumvit 3, Khlong Toei Nuea, Watthana, Bangkok 10110
  - +66 (0)2 066 8888
- [BNH Hospital](#)
  - 9/1 Convent Rd, Si Lom, Bang Rak, Bangkok 10500
  - +66 (0)2 022 0700
- [MedPark Hospital](#)
  - 3333 Rama IV Rd, Khlong Toei, Bangkok 10110
  - +66 (0)2 023 3333

### Safety and Security

Participants are advised to watch the [security briefing video](#) prior to their travel. Bangkok is currently classified as Security Level 2 (Low).

### Travel Advisory:

- Public transportation is widely available; however, avoid public buses, tuk-tuks, motorcycles, and unmetered taxis.
- Thailand has experienced occasional protests, which may cause traffic disruption.
- Lèse-majesté laws are strictly enforced.
- Petty crime (e.g., pickpocketing) may occur.
- Foreigners must always carry valid identification and visa documents at all times.
- Strict penalties apply for illegal drugs and prostitution-related offenses.

## Emergency Hotline

| Situation                                      | Call                | Notes                                   |
|------------------------------------------------|---------------------|-----------------------------------------|
| Medical emergency                              | <b>1669</b>         | Public ambulance, English available     |
| Any kind of emergency                          | <b>191</b>          | Police dispatch, may not speak English  |
| Crime, scam, or requesting for help in English | <b>1155</b>         | Tourist Police, 24/7, always in English |
| Traffic accident                               | <b>1193</b>         | Highway Police                          |
| Fire                                           | <b>199</b>          | Fire Department                         |
| Serious injury in Bangkok                      | <b>1724 or 1719</b> | Private ambulance for faster response   |

## Contact List

For all other enquiries relating to the event, please contact:

UNDP Bangkok Regional Hub

- Jiahuan (Sheila) Yuan: [jiahuan.yuan@undp.org](mailto:jiahuan.yuan@undp.org)
- Pornprima (Prim) Manum: [pornprima.manum@undp.org](mailto:pornprima.manum@undp.org)
- Jirawan (Golf) Songsuk: [jirawan.songsuk@undp.org](mailto:jirawan.songsuk@undp.org)